

No.	Activity	Important Reminders	Schedule
1	Reservation	Reservation is non-transferable and non-refundable.	
2	Submission of Booking Requirements	a. Comply requirements based on Checklist within 30 days; b. Payments will not be accepted for account with incomplete requirements.	
3	Signing of Contract to Sell	Within 30 days from reservation	
4	Monthly Downpayment	a. Refer to Payment Schedule for the amount and due dates. b. Issue checks to <b>Taft Property</b> or you can avail of our check writing facility for convenience. c. 3% Late payment Charges will be imposed for delayed payments.	
5	Loan application for Bank Financing (if applicable)	a. Application must be submitted to accredited banks 6 months prior to due date b. 65 years old & above are not eligible for Bank loan c. Foreigners are not qualified to apply for bank loan in the Phils	
6	Handover of the Unit	a. Requirements for Handover: a.1 Full payment of the Total Contract Price (TCP) a.2 Compliance to documentary requirements b. Schedule of handover is within 30 days from full payment of TCP or availability of the unit c. Joining Fees & Move-in fees will be required	
7	Transfer of Title	a. Requirements for the transfer of CCT/TCT: a.1 Full Payment of the TCP a.2 Availability of CCT/TCT and TD of individual units a.3 Compliance of buyer to BIR TIN verification, if required b. Trasfer is within 6-12 months fom commencement date	
<b>Special Instructions:</b>			

Discussed by:

Conforme:

Reservation & Booking Specialist

Buyer